

[PRESCHOOL REGISTRATION SCREEN]

PRESCHOOL REGISTRATION

Registration must be done on line. Preschool is a two to five-day program. Any questions about the program please contact Monroe Elementary School, at 203-452-2870 x2144.

2 Day is TBA

3 Day is TBA

4 Day is TBA

5 Day is TBA

Important Facts to Remember:

- First months tuition payment must be made by July 10th, to complete registration .
- 50% of the initial Tuition fee is non-refundable.
- A processing fee of \$3.50 will be charged for all PaySchools transactions.
- Tuition payments are due in advanced: beginning September 1st for the month of October with the final payment due on April 1st for the month of June.
- A \$35.00 late fee will be charged if received after the due date.
- A fee of \$35 will be charged for each check returned by your bank.
- Refunds cannot be made for absences due to illness, vacation, or emergency weather.
- Transportation to and from pre-school is provided by parent/guardian.

Proceeding with registration indicates that you accept the above terms and conditions of Preschool Enrollment.

Preschool Registration is done through our system called PaySchools.

The first time you access PaySchools you will be asked to create a username and password, and a customer profile. After you have done this, you simply select **PRESCHOOL REGISTRATION**. After that, you choose the method of payment you wish to use. Payment is due with registration, 50% of the deposit fee is non-refundable.

To pay by e-check (directly debiting your bank account) you will enter your bank's ABA routing number and your account number. To pay using credit card you will enter the account number and expiration date of your card (VISA, MasterCard or Discover) or your PayPal information. After you complete your transaction, you will receive an e-mail confirmation and receipt immediately. **PaySchools does not store personal bank or credit card information, to ensure privacy and security for their users.**

If you have, any problems with the On-line process please call Margaret Woznick at (203)452-2860 x2608 any others questions about the Preschool Program or availability please call Monroe Elementary - 203-452-2870 x 2144

[\[Link to sign in screen\]](#)